

1. Person's role in household: ☐ Household Member ☐ Resides outside of home

2. Mother/Mother Figure's name: _____
 (First) (Middle) (Last)

3. Nickname: _____ 4. Date of birth: ____/____/____ 5. Gender: ☐ Male ☐ Female

7. Ethnicity: _____

- ☐ Person's ethnicity is Latino or Hispanic

Primary: ☐ English ☐ Other

☐Very Well ☐Well ☐Not Well ☐Not at all

10. Marital Status: ☐ Single ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

11. Email address: _____

CELL PHONE: _____ Can we send you text information? Yes or No
(Name of Mobile Provider: _____) *Please provide provider name so you can receive text messages.*

| 12. <u>Adults in Household (not guardians)</u> | <u>Relationship to Eligible Child</u> | <u>Date of Birth</u> |
|--|---------------------------------------|----------------------|
| | | / / |
| | | / / |
| | | / / |
| | | / / |

13. Applicant currently pregnant? ☐ Yes ☐ No 14. Due Date:

15. Are you currently receiving pre-natal service: ☐Yes ☐No

Person is a teen mother ☐ Yes ☐ No ☐ N/A

Attended Parent Program in School ☐ Yes ☐ No ☐ N/A

Enrolled in Teen Parent Program ☐ Yes ☐ No ☐ N/A

Teen Mother Dropped out of School ☐Yes ☐No ☐N/A
Reason:

17. Adult training questions:

Attended Vocational Training, Training or

Business School: ☐Yes ☐No ☐N/A

Received certificate or license: ☐ Yes ☐ No ☐ N/A

Participated in Government Training Program:

☐ Yes ☐ No ☐ N/A

Training program(s) attended (check all that apply):

☐ JOBS ☐ JTPA ☐ Job Corps ☐ Other:

Specify _____

Willing to Pursue Additional Education/Job Training:

☐ Yes ☐ No ☐ N/A

Front & Back
SECTION IV: ADDRESSES (Mother/Mother figure)

18. Address (1) Street: _____

City: _____ State: _____ Zip: _____ Effective Date: _____

(Check all that apply) ☐ Living ☐ Mailing ☐ Pick-up ☐ Drop-off ☐ Other ☐ Same as child

Home Phone #1: _____ Home Phone # 2: _____

SECTION V: OCCUPATION

19. Person's primary occupational status (check all that apply): Currently employed: ☐ Yes or ☐ No

Paying job:

In school:

Start Date: ____/____/____

☐ Full-time (more than 34 hrs per week)

☐ Towards high school diploma/GED

☐ Part-time

☐ Towards trade/business qualification

☐ Seasonal- Non-agricultural

☐ Towards college degree

☐ Seasonal- Agricultural

☐ Towards postgraduate degree

☐ Employed and in school

☐ In school and employed

In job training program:

Unemployed: Date: ____/____/____

☐ Training program with salary

☐ With past employment experience

☐ Training program without salary

Time since last job: ____ months

☐ With no previous employment experience

Other:

☐ Homemaker

☐ Retired

☐ Unable to work due to disability

☐ Not applicable

SECTION VI: EDUCATION

20. Highest level of education completed (check only one):

Completion Date: ____/____/____

☐ No school completed

☐ 11th grade

☐ Associate degree in college

☐ Less than or equal to 4th grade

☐ 12th grade (no diploma)

☐ Bachelor's degree

☐ 5th-8th grade

☐ High School graduate/GED

☐ Master's degree

☐ 9th grade

☐ Some college (but no degree)

☐ Doctorate degree

☐ 10th grade

Was parent previously enrolled in Head Start? ☐ yes ☐ no

If yes, name of program: _____ Year _____

1. Person's role in household: ☐ Household Member ☐ Resides outside of home

2. Father/Father Figure's name: _____
(First) (Middle) (Last)

3. Nickname: _____ 4. Date of birth: ____/____/____ 5. Gender: ☐ Male ☐ Female

7. Ethnicity: _____
☐ Person's ethnicity is Latino or Hispanic

8. Language spoken at home:
Primary: ☐ English ☐ Other _____

9. How well does the father speak English?

☐Very Well ☐Well ☐Not Well ☐Not at all

11. Email address: _____

| 12. <u>Adults in Household (not guardians)</u> | <u>Relationship to Eligible Child</u> | <u>Date of Birth</u> |
|--|---------------------------------------|----------------------|
| _____ | _____ | ____/____/____ |
| _____ | _____ | ____/____/____ |
| _____ | _____ | ____/____/____ |
| _____ | _____ | ____/____/____ |

13. Teen parent question: Person is a teen father ☐ Yes ☐ No ☐ N/A

Updated February 8, 2019

Front & Back

SECTION IV: ADDRESSES (Father/Father figure)

14. Address (1) Street: _____

City: _____ State: _____ Zip: _____ Effective Date: _____

(Check all that apply) ☐ Living ☐ Mailing ☐ Pick-up ☐ Drop-off ☐ Other ☐ Same as child

Home Phone #1: _____ Home Phone # 2: _____

SECTION V: OCCUPATION

15. Person's primary occupational status (check all that apply): Currently employed: ☐ Yes or ☐ NoPaying job: _____ In school: _____ Start Date: ____/____/____☐ Full-time (more than 34 hrs per week)☐ Towards high school diploma/GED☐ Part-time☐ Towards trade/business qualification☐ Seasonal- Non-agricultural☐ Towards college degree☐ Seasonal- Agricultural☐ Towards postgraduate degree☐ Employed and in school☐ In school and employedIn job training program:Unemployed: Date: ____/____/____☐ Training program with salary☐ With past employment experience☐ Training program without salary

Time since last job: ____ months

☐ With no previous employment experienceOther:☐ Homemaker☐ Retired☐ Unable to work due to disability☐ Not applicable

SECTION VI: EDUCATION

16. Highest level of education completed (check only one):

Completion Date: ____/____/____

☐ No school completed☐ 11th grade☐ Associate degree in college☐ Less than or equal to 4th grade☐ 12th grade (no diploma)☐ Bachelor's degree☐ 5th-8th grade☐ High School graduate/GED☐ Master's degree☐ 9th grade☐ Some college (but no degree)☐ Doctorate degree☐ 10th gradeWas parent previously enrolled in Head Start? ☐ yes ☐ no

If yes, name of program: _____ Year _____

Front & Back Intake Form 4 Family Information

Head of Household for this family: _____ Date of Application: ____/____/____

1. Parent type (check only one):

- ☐ Two Parent family
- ☐ Single Parent family (mother figure only)
- ☐ Single Parent family (father figure only)
- ☐ Single parent family (mother figure only) living w/partner
- ☐ Single parent family (father figure only) living w/partner

Family Type (check only one)

- ☐ Biological
- ☐ Foster
- ☐ Other family (Please specify: _____)
- ☐ Other relative (Please specify: _____)

2. Parent Status

- ☐ Single parent, not working or student
- ☐ Two parents, both working or students
- ☐ Two parents, one working or student
- ☐ Single parent, working or student
- ☐ Two parents, neither working or students

3. Type of housing (check only one):

- ☐ House ☐ Mobile home/trailer ☐ Hotel/motel room ☐ Rent to own
- ☐ Apartment ☐ Community shelter ☐ Homeless/no housing ☐ Other: _____

4. Housing payment arrangement (check only one):

- ☐ Exchange services for housing ☐ Rent housing ☐ Received subsidized housing
- ☐ Make no payment for housing ☐ Own housing ☐ Other: Specify _____

5. Length of time at current address:

- ☐ less than 6 months ☐ 6-12 months ☐ 1-2 years ☐ more than 2 years

6. Number of moves in the past 12 months? _____

7. Homeless in past 12 months (including current homelessness): ☐ yes ☐ no

7a. Length of time homeless: ☐ Less than 1 month ☐ 1-3 months ☐ 3-6 months ☐ More than 6 months

7b. Family acquired housing during enrollment year: ☐ yes ☐ no

Student Residency Questionnaire

Where is the student presently living? (Check One)

- ☐ In his/her own house or apartment (Parent or Guardian listed on the lease or mortgage)
- ☐ In home of relatives or friends (Parent or Guardian is not listed on the lease or mortgage)
- ☐ In a motel, hotel, RV trailer or campground due to lack of other accommodations
- ☐ Unsheltered (or moving from place to place)
- ☐ In a shelter or transitional living facility

Is the current living situation temporary due to loss of housing or economic hardship? YES or NO

Is the child living with a non-custodial relative due to the incarceration of his/her custodial parent? YES or NO

8. Family currently has *primary* means of transportation: ☐ yes ☐ no

Indicate *primary* means of transportation by checking the box(es) that apply.

- ☐ Private Vehicle (car, truck, van) ☐ Friend/Relative's vehicle ☐ School Bus
☐ Public Transportation ☐ City Bus ☐ Other ☐ Taxi ☐ Parent Transport

9. Family has *alternate* means of transportation: ☐ yes ☐ no

Indicate *alternate* means of transportation by checking the box(es) that apply.

- ☐ Private Vehicle (car, truck, van) ☐ Friend/Relative's vehicle ☐ School Bus
☐ Public Transportation ☐ City Bus ☐ Other ☐ Taxi ☐ Parent Transport

Region XIV Head Start program does not own or operate school buses, nor provide transportation. If you would like to request assistance in locating community resources for transportation, please indicate below.

_____ Yes, I would like assistance.

_____ No, I do not need assistance.

10. Family referred from: _____

TYPES OF SERVICES OR FINANCIAL ASSISTANCE CURRENTLY RECEIVING

- | | | |
|--|---|---|
| <input type="checkbox"/> No services received | <input type="checkbox"/> Public Assistance/Welfare (e.g. TANF) | <input type="checkbox"/> SNAP/Food Stamps |
| <input type="checkbox"/> Child Support/alimony | <input type="checkbox"/> Public Housing Assistance | <input type="checkbox"/> Foster care/adoption |
| <input type="checkbox"/> Energy program assistance | <input type="checkbox"/> Supplemental Security Income (SSI) | <input type="checkbox"/> WIC |
| <input type="checkbox"/> EPSDT | <input type="checkbox"/> Unemployment Insurance | |
| <input type="checkbox"/> Medical financial assistance (e.g. Medicaid/Medicare, CHIP) | | |
| <input type="checkbox"/> Parent Incarcerated | <input type="checkbox"/> Family in need of assistance | <input type="checkbox"/> Previously Enrolled |
| <input type="checkbox"/> Migrant/Language | <input type="checkbox"/> Teen Parent | <input type="checkbox"/> Homeless |
| <input type="checkbox"/> Disability | <input type="checkbox"/> Referral from another agency – documented (not an IEP) | |

☐ Other: Specify _____

Intake Form 5 Certification/Signature Page

PARENT

I certify that information provided is correct to the best of my knowledge and is subject to verification. I am also aware that I may be subject to termination from the program if the information verified disqualifies me from eligibility.

Applicant Signature/Firma del Apicante:

Print Name of Applicant/Nombre (Use letra imprenta)

Date/Fecha: _____

Parents Do Not Write Below This Line

STAFF

Eligibility Determination Statement I hereby do certify that the family is eligible to participate in the Early Head Start/Head Start Program. Furthermore, I attest that the application/enrollment packet is complete and I have examined the documents (checked) below and certify that the family is eligible in accordance with Head Start regulations and Eligibility-Recruitment-Selection-Enrollment-Attendance policies.

Documents Reviewed (check all that apply):

- | | | |
|---|--|---|
| <input type="checkbox"/> INDIVIDUAL TAX FORM | <input type="checkbox"/> W-2 | <input type="checkbox"/> CHILD SUPPORT PAYMENTS |
| <input type="checkbox"/> PAY STUBS/PAY ENVELOPES | <input type="checkbox"/> UNEMPLOYMENT | <input type="checkbox"/> SOCIAL SECURITY PAYMENTS |
| <input type="checkbox"/> WRITTEN EMPLOYER STATEMENTS | <input type="checkbox"/> CURRENT PUBLIC ASSISTANCE RECEIPTS (TANF) | |
| <input type="checkbox"/> WORK HISTORY- VERIFICATION OF EMPLOYMENT | <input type="checkbox"/> SUPPLEMENTAL SECURITY INCOME | |
| <input type="checkbox"/> WRITTEN VERIFICATION OF VERBAL DECLARATION OF INCOME | | |
| <input type="checkbox"/> OTHER: _____ | | |

AGENCY SIGNATURES

Interviewed/Assisted By: _____ Date: ____/____/____

Staff Eligibility Certification Signature: _____

Certification Date: _____

Print Name of Certifying Staff Member: _____

CHILD ACCEPTANCE DATE: ____/____/____ (by Region 14 Head Start)

CHILD ENROLLMENT/ ENTRY/ DATE (first day of service): ____/____/____

HEALTH HISTORY Form 6

NAME: _____ DOB _____ Date _____

Insurance: **CHIPS, Medicaid, Private, None** Policy Number: _____ Effective Date _____

Does your insurance include dental coverage? _____

Doctor: _____ Dentist _____

Phone _____ Phone _____

Date of last physical _____ Date of last dental exam _____

Prenatal History:

How far along in pregnancy were you when you went to the doctor? _____ Never went to doctor _____

Were there any complications in pregnancy? Y N (Explain if yes) _____

Any prenatal exposure to drug, alcohol, caffeine or tobacco? Y N (Explain if yes) _____

Delivered at Hospital _____ Birthing Center _____ Home _____ Other _____ Don't know _____

Type of Delivery: Vaginal _____ C-Section _____ Don't know _____

How long were you and baby in hospital? Mother _____ Baby _____ Reason for any extended stay _____

Birth Weight _____

Any Birth Defects _____

Concerning your child:

How many hours does your child sleep at night? _____ Does your child nap? _____ When? _____ How Long? _____

How does your child tell you he/she needs to go to the restroom? _____

Does your child need help in the restroom? Y N

Since birth has your child been in the hospital or had surgery? Y N (If yes explain when and why) _____

Does your child have any **chronic** conditions? Y N (Asthma, heart disease, diabetes, sickle cell anemia, skin disorders, seizures, constipation, diarrhea) _____

Does your child have a developmental delay or diagnosed disability with IEP(HS) IFSP(EHS)? Y N (if yes explain) _____

Has your child had any preventable communicable diseases? Y N (measles, mumps, chickenpox) _____

Has your child been diagnosed with a muscle, bone or joint problem? Y N _____

Has your child had any vision or hearing problems? Y N _____

Does your child have a diagnosed emotional problem? Y N _____

Date of last blood test for **Lead** _____ Date last blood test for **Hemoglobin** _____

Comments related to above conditions: _____

Would anyone in household benefit from treatment for abuse of Alcohol _____, Drugs _____, Tobacco _____?

Please list allergies:

(foods, medication animals, fur, dust, insects)

Please list Medication:Does your child use any **assistive devices**?

(crutches, wheelchair, cane, walker, braces, hearing aide, other):

List any **restrictions** in activity?

Is there any other health information that the school needs to know? _____

Update: Changes noted in RED INK

Date: _____ Any Changes _____ Parent Signature _____ Staff _____

Date: _____ Any Changes _____ Parent Signature _____ Staff _____

Date: _____ Any Changes _____ Parent Signature _____ Staff _____

Intake Form 7
Head Start – CHILD NUTRITIONAL ASSESSMENT

Child's Name _____ Date of Birth: ____/____/____

Number of meals eaten per day _____ Number of snacks per day _____

Favorite: Food _____ Vegetable _____ Fruit _____

Dislikes _____ **Drinks with meals:** _____

Food Allergies Y N (List foods) _____

Does your child take vitamins/fluoride/minerals? **Y N** Brand _____

Did your child experience any significant delays eating solids, drinking from a cup or feeding self? **Y N**

Does your child have trouble chewing or swallowing? **Y N**

Does your child take a bottle? **Y N**

Is child on a special diet? **Y N** Explain _____

List foods your child does not eat for **medical, religious, or personal reasons** _____

Does your child eat dirt, paper, paint chips or other non-food items? **Y N** Explain _____

Any other nutritional information _____

Annual Update:

1. Any dietary changes _____ WIC Y/N
 Parent Signature _____ Staff Signature _____ Date _____

2. Any dietary changes _____ WIC Y/N
 Parent Signature _____ Staff Signature _____ Date _____

3. Any dietary changes _____ WIC Y/N
 Parent Signature _____ Staff Signature _____ Date _____

Note: Head Start requires a written physician statement in order to provide a special diet for any child with allergies.
All food is provided by Head Start. No foods are to be brought in by parents.
 Head Start encourages good nutrition which limits high fat, high sugar and high salt foods.

For Head Start Use Only

Follow-up Needed ____ yes ____ no Referred to: _____ Date _____
 (Please complete referral for services and document in contact log.)

Intake Form 7
Early Head Start – CHILD NUTRITIONAL ASSESSMENT

Child's Name _____ **DOB** _____ **Date:** _____

Infants: Is your infant currently:

breast fed? **Y N** How often does he/she nurse? _____ How long does he/she nurse? _____
 bottle fed? **Y N** Formula Type _____ Amt. at each feeding _____ How often? _____
 Foods other than formula and amount: _____
 Food Allergies **Y N** _____ Does your infant take vitamins/fluoride/minerals? **Y N** _____
 List any foods your child should not eat due to **medical, religious, or personal reasons** _____

Toddlers:

Number of meals eaten per day _____ Number of snacks per day _____ Food Allergies _____
 Favorite: Food _____ Vegetable _____ Fruit _____ Dislikes _____
 Drinks with meals: _____ Does your child take vitamins/mineral? **Y N** Brand _____
 Did your child experience any significant delays eating solids, drinking from a cup or feeding self? **Y N**
 Does your child have trouble chewing or swallowing? **Y N** Does your child take a bottle? **Y N**
 Is child on a special diet? **Y N** Explain _____
 List foods your child does not eat for **medical, religious, or personal reasons** _____
 Does your child eat dirt, paper, paint chips or other non-food items? **Y N** Explain _____
 Any other nutritional information _____

Nutrition Entry Update (complete at entry) **Date:** _____

For children still on bottle: Brand of bottle used: _____ Type of nipple used: _____

Are there any changes in the above information: No (no further information needed) Yes (complete following)

Parent signature _____

Infants: Current Formula _____ Amt. at each feeding _____ How often _____

Solid foods introduced _____

Allergies **N Y** _____

Other _____

Toddlers: Special Diet _____

Food Allergies _____

Other _____

Annual Update:

| | |
|------------------------------|----------------------------------|
| 1. Any dietary changes _____ | WIC Y/N |
| Parent Signature _____ | Staff Signature _____ Date _____ |
| 2. Any dietary changes _____ | WIC Y/N |
| Parent Signature _____ | Staff Signature _____ Date _____ |
| 3. Any dietary changes _____ | WIC Y/N |
| Parent Signature _____ | Staff Signature _____ Date _____ |

Note: Head Start requires a written physician statement in order to provide a special diet for any child with allergies.

All food is provided by Head Start. No foods are to be brought in by parents.

Head Start encourages good nutrition which limits high fat, high sugar and high salt foods.

For Head Start Use Only

Follow-up Needed ____ yes ____ no Referred to: _____ Date _____
 (Please complete referral for services and document in contact log.)

Child Name: _____ DOB _____ Family Name) _____
First MI Last

Head Start /Early Head Start:

(Please initial in columns)

No

Developmental Screening (Brigance) for Head Start/Early Head Start

Other Permissions/Releases:

(Please initial in columns)

- 4) Other: Specify _____

Attendance Policy*(important)

(Please initial in columns)

- 3) I will notify the school if my child is sick or going to be late.

I understand the above consents and permissions.

Parent/Guardian Signature: _____

Print Parent/Guardian Name: _____ Date / /

Staff Signature: _____ Date ____/____/____

Print Staff Name: _____

This form is valid through the current school year

ALERT

HEAD START PROGRAM
STUDENT EMERGENCY CARD

Student's Name: _____ School: _____

Last First MI

Early Head Start: _____ Head Start: _____ Teacher: _____

Address: _____ Birth date: _____

City: _____ Home Telephone: _____

TO PARENT OR GUARDIAN: To serve your child in case of ACCIDENT OR SUDDEN ILLNESS, it is necessary that you furnish the following information for emergency calls:

NAME NAME OF WORK PLACE WORK TELEPHONE

MOTHER _____

FATHER _____

EMERGENCY CONTACTS/PERSONS AUTHORIZED TO PICK UP MY CHILD

NAME #1: _____ RELATIONSHIP: _____

ADDRESS: _____ PHONE: _____

NAME #2: _____ RELATIONSHIP: _____

ADDRESS: _____ PHONE: _____

NAME #3: _____ RELATIONSHIP: _____

ADDRESS: _____ PHONE: _____

NAME #4: _____ RELATIONSHIP: _____

ADDRESS: _____ PHONE: _____

IMPORTANT: SIGNATURE REQUIRED REVERSE SIDE OF CARD

HEALTH INFORMATION: List any health condition such as heart diseases, diabetes, epilepsy, eye or ear problems, any chronic condition, or allergic reactions to drugs, insects, food, etc.
Explanation: _____

DOCTOR:

First Choice: _____ Second Choice: _____
Phone No. _____ Phone No. _____

DENTIST:

First Choice: _____ Second Choice: _____
Phone No. _____ Phone No. _____

STUDENT ON MEDICAID Yes _____ No _____ INSURANCE Yes _____ No _____

I, the undersigned, do hereby authorize the officials of the Head Start Program to contact directly the persons named on this card. Furthermore, I also authorize the named physicians to render such treatment as may be deemed necessary in an emergency for the health of said child.

In the event physicians, other persons named on this card, or parents cannot be contacted, the school officials are hereby authorized to take whatever action is deemed necessary in their judgment, for the health on the aforesaid child.

I will not hold the school district financially responsible for the emergency care and/or transportation for said child.

I give my permission to disclose medical information to the Head Start Program faculty/staff concerning my child on a need to know basis to ensure his/her health, safety and academic achievement during regular school hours.

Signature of Parent or Guardian

Date